



## Housing and Community Development Committee

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**Council Member Jolanda "Jo" Jones (Chair)**  
**At-Large Position 5**

**Oliver Pennington (Vice Chair)**  
**District G**

**Stephen Costello**  
**At-Large Position 1**

**Al Hoang**  
**District F**

**Jarvis Johnson**  
**District B**

**Wanda Adams**  
**District D**

**C.O. Bradford**  
**At-Large Position 4**

### **AGENDA**

**Wednesday, January 26, 2011 2:30 P.M.**  
**City Hall Council Chambers, 901 Bagby, 2<sup>nd</sup> Floor**

- I. Welcome – Council Member Jolanda "Jo" Jones, Chair
- II. Bob Bradford, with HCDD, will discuss the following agenda items:
  - a) An ordinance authorizing a contract between the City of Houston and Houston Area Community Services, Inc., to provide funding for Tenant Based Rental Assistance Program with Supportive Services using Housing Opportunity for People With AIDS (HOPWA) funds.
  - b) An ordinance authorizing a contract between the City of Houston and Search, Inc., using Community Development Block Grant (CDBG) Funds assist in the Administration and Operations of the Emergency Mobile Outreach Program.
  - c) An ordinance authorizing a contract between the City of Houston and New Hope Counseling Center, Inc., for the administration of short-term rent, mortgage, and utility assistance, and supportive services using HOPWA funds.
  - d) An ordinance authorizing an execution of a Child Care Program Local Match Certification Agreement between the City of Houston and the Gulf Coast Workforce Development Board.
  - e) An ordinance authorizing a contract between the City of Houston and Brentwood Community Foundation, Inc., for the administration and operation of a community residence, and a short-term rent, mortgage, and utility assistance program along with supportive services using HOPWA funds.



- f) An amendment approval for HBDI EDI/108 Sub-recipient Loan Agreement between the City of Houston and Houston Business Development Inc. to continue to administer the Small Business Loan Program.
- III. Chris Butler, with HCDD will discuss an ordinance amendment to reduce the number of homes being demolished and reconstructed, reducing the allocation of CDBG-DR funds and increasing the CDBG funds, and authorizing contracts between the City of Houston Joshua Dade Homes and General Contractor Services.
- IV. Public Hearing: The City of Houston, through Community Development Block Grant Disaster Recovery CDBG-DR Program for Hurricane Ike contract with the Texas Department of Housing and Community Affairs (TDHCA), process extend its contract end date from August 2, 2011 to December 2, 2012 .
- V. Director of Housing & Community Development Comments, if any (5 min)
- VI. Public Comments (3 min)
- VII. Adjournment

Action may be taken on any of the above items. Committee meetings are open to the Public. For special needs or information about this committee, please contact Ingrid Flornoy or Mechelle Phillips at 832-393-3006.

Texas Government Code, Section 551.042. Inquiry Made at Meeting – If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: 1) a statement of specific factual information given in response to the inquiry; or 2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place on the agenda for subsequent meeting.

TO: Mayor via City Secretary

**REQUEST FOR COUNCIL ACTION**

11- HACS

|   |  |  |                        |                      |
|---|--|--|------------------------|----------------------|
| <b>SUBJECT:</b> An ordinance approving and authorizing a \$995,000 contract between the City of Houston and Houston Area Community Services, Inc. to provide funding for a HOPWA Tenant-Based Rental Assistance Program with Supportive Services.   |  | <b>Category #</b>  | <b>Page</b><br>1 of 2  | <b>Agenda Item #</b> |
| <b>FROM (Department or other point of origin):</b><br>James D. Noteware, Director<br>Housing and Community Development Department   |  | <b>Origination Date:</b><br>1/11/11                                      |                        | <b>Agenda Date:</b>  |
| <b>DIRECTOR'S SIGNATURE:</b>  |  | <b>Council District affected:</b><br>All Districts                       |                        |                      |
| <b>For additional information contact:</b> Melody Barr<br>Phone: 713-868-8329   |  | <b>Date and identification of prior authorizing Council action:</b> None |                        |                      |
| <b>RECOMMENDATION: (Summary)</b><br>The Department recommends approval of an ordinance approving and authorizing a \$995,000 contract between the City of Houston and Houston Area Community Services, Inc. to provide funding for a HOPWA Tenant-Based Rental Assistance Program with Supportive Services. |  |  |                        |                      |
| <b>Amount of Funding:</b> \$995,000   |  |  | <b>Finance Budget:</b> |                      |
| <b>SOURCE OF FUNDING</b> <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <input checked="" type="checkbox"/> Other (Specify)<br><br>HOPWA FUND (\$995,000)  |  |  |                        |                      |

**SPECIFIC EXPLANATION:**

The Housing and Community Development Department ("HCDD") recommends approval of a Contract between the City of Houston and Houston Area Community Services, Inc. ("HACS") to finance the administrative and tenant-based rental assistance costs associated with its HIV/AIDS program. This program provides a bridge in services for individuals in a transitional stage due to lost employment or similar circumstances.

Houston Area Community Services was established in 1997 to provide intensive case management, outreach programs and housing options to people living with HIV/AIDS. HACS has a very strong reputation in the community as an HIV service provider and is responsible for the management of several local, state and federal grants. Funding sources for the agency have included: U.S. Dept. of Health and Human Services grants from Harris County for HIV/AIDS Case Management Program and Outreach Services, the Center for Disease Control, Substance Abuse and Mental Health Services, Houston Regional HIV/AIDS Resource Group, Inc. (Ryan White Title II and IV), and the City of Houston's HIV/AIDS Prevention grant. U.S. Dept. of Housing and Urban Development (HUD) grants have included Supportive Housing Program funding from Depelchin for Case Management and Scattered Site Housing and the City's HOPWA program.

HACS is presently requesting \$995,000 to provide tenant-based rental assistance, permanent housing placement and other supportive services to a minimum of one-hundred ten (110) scattered-site housing units for HIV/AIDS individuals and their family members for this anticipated 12-month contract. This funding will provide housing assistance and supportive services to approximately one-hundred ten (110) HIV positive persons and their families.

|                           |   |
|---------------------------|---|
| Total Funds and Services: | \$995,000                                   |
| Number of Persons Served: | 110 households                              |
| Category of Persons:      | Low-income individuals living with HIV/AIDS |

**REQUIRED AUTHORIZATION**

Finance Director:

Other Authorization:

Other Authorization:

|                        |   |                                 |                       |
|------------------------|---|---------------------------------|-----------------------|
| <b>Date</b><br>1/11/11 | <b>Subject:</b> An ordinance approving and authorizing a \$995,000 contract between the City of Houston and Houston Area Community Services, Inc. to provide funding for a HOPWA Tenant-Based Rental Assistance Program with Supportive Services. | <b>Originator's</b><br>Initials | <b>Page</b><br>2 of 2 |
|------------------------|---|---------------------------------|-----------------------|

The Tenant-Based Rental Assistance program will provide approximately \$600/month to clients in long-term rental situations. This assistance will be available each month for a 12-month period, at the end of which the client must re-qualify for the program.

Permanent Housing Placement is an eligible supportive service activity under the HOPWA program. It helps clients obtain permanent housing by providing housing referral, tenant counseling, first month's rent and security deposit (not to exceed two month's rent), application fees and credit check expenses.

This contract will provide funding for the following HOPWA activities during a 12-month period.

|                                |                     |
|--------------------------------|---------------------|
| Administrative                 | \$60,274.24         |
| Tenant-Based Rental Assistance | \$649,580.06        |
| Supportive Services            | \$285,145.70        |
| <b>Total</b>                   | <b>\$995,000.00</b> |

The Department recommends approval of an ordinance approving and authorizing a \$995,000 contract between the City of Houston and Houston Area Community Services, Inc. to provide funding for a HOPWA Tenant-Based Rental Assistance Program with Supportive Services. The term of this contract will be for 12-months, beginning March 1, 2011 through February 28, 2012.

JM:BB:mab

Cc: Mayor's Office  
City Secretary  
Legal Department  
City Controller

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

11- SEARCHmop

|  |  |  |                        |                             |
|--|--|--|------------------------|-----------------------------|
| <b>SUBJECT:</b> An ordinance approving and authorizing a \$150,000 contract between the City of Houston and SEARCH, Inc. using CDBG Fund to assist in the Administration and Operations of the Emergency Mobile Outreach Program.  |  | <b>Category #</b>  | <b>Page</b><br>1 of 2  | <b>Agenda Item #</b>        |
| <b>FROM (Department or other point of origin):</b><br>James D. Noteware, Director,<br>Housing and Community Development Department   |  | <b>Origination Date:</b><br>1/11/11                                      | <b>Agenda Date:</b>    |                             |
| <b>DIRECTOR'S SIGNATURE:</b>   |  | <b>Council District affected:</b><br>All Districts                       |                        |                             |
| <b>For additional information contact:</b> Melody Barr<br>Phone: 713-868-8329  |  | <b>Date and identification of prior authorizing Council action:</b> None |                        |                             |
| <b>RECOMMENDATION: (Summary)</b><br>The Department recommends approval of an ordinance authorizing a \$150,000 contract between the City of Houston and SEARCH, Inc., providing up to \$150,000 in CDBG Fund to assist in the Administration and Operations of the Emergency Mobile Outreach Program.  |  |  |                        |                             |
| <b>Amount of Funding:</b> \$150,000 CDBG Fund  |  |  | <b>Finance Budget:</b> |                             |
| <b>SOURCE OF FUNDING</b> [ ] General Fund [ X ] Grant Fund [ ] Enterprise Fund [ ] Other (Specify)<br><br>CDBG -- \$150,000  |  |  |                        |                             |
| <b>SPECIFIC EXPLANATION:</b><br><br>The applicant of the City's Community Development Block Grant (CDBG) Funds is SEARCH, Inc. (SEARCH), a private, nonprofit organization dedicated to helping homeless men, women, and children get off the streets and into jobs and affordable housing.<br><br>SEARCH, Inc. has received funding through prior contracts with the City for its Mobile Outreach Program, which provided emergency assistance to individuals among Houston's homeless population living on the streets. Services provided have included the provision of bus tokens, clothing, blankets, Gold Cards, and medical and dental assistance. Other services rendered have consisted of substance abuse counseling, HIV education and testing, job training, and transportation to appointments.<br><br>The agency now desires to continue its collaboration with the City, through a new contract providing up to \$150,000 for one year of funding. This agreement will provide CDBG Funds for SEARCH's program, which provides:<br><br>1. SEARCH will provide Mobile Outreach, the Resource Center and other services to persons with homelessness and their families using a flexible work schedule of seven hours a day and five days/week.<br><br>2. SEARCH will provide referrals to psychiatric services and physical and mental health care for persons with homelessness through Healthcare for the Homeless-Houston, Baylor College of Medicine, Harris County Health Department, Harris County Hospital District, MHMRA and other collaborative agencies.<br><br>3. SEARCH will provide services to each eligible individual based on his or her needs.<br><br>The administrative offices for SEARCH are at 2505 Fannin, Houston, Texas. |  |  |                        |                             |
| <b>REQUIRED AUTHORIZATION</b>  |  |  |                        |                             |
| <b>Finance Director:</b>   |  | <b>Other Authorization:</b>  |                        | <b>Other Authorization:</b> |

|                        |   |                                  |                                     |
|------------------------|---|----------------------------------|-------------------------------------|
| <b>Date</b><br>1/11/11 | <b>Subject:</b> An ordinance approving and authorizing a \$150,000 contract between the City of Houston and SEARCH, INC. using CDBG Fund to assist in the Administration and Operations of the Emergency Mobile Outreach Program. | <b>Originator's<br/>Initials</b> | <b>Page</b><br><u>2</u> of <u>2</u> |
|------------------------|---|----------------------------------|-------------------------------------|

**Use of Funds:**

|                              |           |      |
|------------------------------|-----------|------|
| Program Administration       | \$7,842   | 5%   |
| Services and Operating Costs | \$142,158 | 95%  |
| Total                        | \$150,000 | 100% |

Number of Persons to be Served: 2,845

Category of Persons to be Served: Homeless Individuals and Families

The Department recommends approval of an ordinance approving and authorizing a \$150,000 contract between the City of Houston and SEARCH, Inc. using CDBG Fund to assist in the Administration and Operations of the Emergency Mobile Outreach Program.

The Department recommends approval of an ordinance approving and authorizing a \$150,000 contract between the City of Houston and SEARCH, Inc. using CDBG Funds to assist in the Administration and Operations of the Emergency Mobile Outreach Program. The contract term will commence on February 1, 2011 and end on January 31, 2012.

JN:BB:mab

Cc: Mayor's Office  
City Secretary  
Legal Department  
City Controller

TO: Mayor via City Secretary

**REQUEST FOR COUNCIL ACTION**  
**10-New Hope Counseling Center**

|   |                             |   |                        |
|---|-----------------------------|---|------------------------|
| <b>SUBJECT:</b> An Ordinance authorizing the execution of a contract between the City of Houston and New Hope Counseling Center, Inc., for the administration of Short-term, rent, mortgage, and utility assistance, and supportive services of a HOPWA Grant.  |                             | Page<br>1 of 2  | Agenda Item<br>#       |
| <b>FROM (Department or other point of origin):</b><br>James D. Noteware, Director<br>Housing and Community Development Department   |                             | <b>Origination Date</b><br>12/13/10                                       | <b>Agenda Date</b>     |
| <b>DIRECTOR'S SIGNATURE:</b>  |                             | <b>Council District affected:</b><br>All Districts                        |                        |
| <b>For additional information contact:</b> Melody Barr<br><b>Phone:</b> 713-868-8329  |                             | <b>Date and identification of prior authorizing Council action:</b><br>NA |                        |
| <b>RECOMMENDATION: (Summary)</b><br><br>Approval of an Ordinance authorizing the execution of a contract between the City of Houston and New Hope Counseling Center, Inc. providing up to \$169,595.00 for the administration of a short-term rent, mortgage and utility assistance program under the Housing Opportunities for Persons with AIDS ("HOPWA") Act.  |                             |   |                        |
| <b>Amount of Funding:</b><br><br>\$169,595.00 HOPWA Grant   |                             |   | <b>Finance Budget:</b> |
| <b>SOURCE OF FUNDING</b> <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund<br><input type="checkbox"/> Other (Specify)<br>HOPWA Grant (Fund 5000)   |                             |   |                        |
| <b>SPECIFIC EXPLANATION:</b><br><br>The Housing and Community Development Department ("HCDD") recommends approval of a contract between the City of Houston and New Hope Counseling Center, Inc. for the administration of a Housing Opportunities for Persons with AIDS ("HOPWA") - funded short-term rent, mortgage and utility assistance program along with supportive services.<br><br>New Hope Counseling Center, Inc. ("NHCC") is a private 501(c)(3) non-profit organization established in 1993 to serve low-income persons with HIV/AIDS and their families. In April 1999, the City of Houston awarded a HOPWA grant to the agency to serve this population. Since that time, NHCC has provided professional counseling for alcohol and drug abuse, personal assistance and preventative educational services to persons affected with HIV/AIDS. The agency is located in southwest Houston, and will continue to serve HIV/AIDS affected persons.<br><br>The proposed HOPWA funding is to provide HIV/AIDS affected individuals with payments of housing subsidies of short-term rent, mortgage and utility bills, professional counseling services and case management services. Through direct financial assistance, this program will encourage clients to regain control of the financial aspects of their lives through pro-active planning of their finances. |                             |   |                        |
| <b>REQUIRED AUTHORIZATION</b>   |                             |   |                        |
| <b>Finance Director:</b>  | <b>Other Authorization:</b> | <b>Other Authorization:</b>   |                        |

|                         |   |                              |                                     |
|-------------------------|---|------------------------------|-------------------------------------|
| <b>Date</b><br>12/13/10 | <b>Subject:</b> An Ordinance authorizing the execution of a contract between the City of Houston and New Hope Counseling Center, Inc. for the administration of short-term rent, mortgage, and utility assistance and supportive services of a HOPWA Grant. | <b>Originator's Initials</b> | <b>Page</b><br><u>2</u> of <u>2</u> |
|-------------------------|---|------------------------------|-------------------------------------|

New Hope Counseling Center, Inc. is requesting \$169,595.00 and a twelve (12) month contract in order to provide financial assistance and homeless prevention services to ninety (90) unduplicated low-income HIV/AIDS individuals through payment of short-term rent, mortgage and utility bills. Current contract period is February 17, 2010, through February 16, 2011.

Additionally, forty (40) unduplicated HIV/AIDS individuals will be assisted through case management and professional counseling services.

Total Funds and Sources: \$169,595.00 - HOPWA  
Number of Persons to be Served: 130  
Category of Persons: HIV/AIDS/Low-income

This Contract will provide funding for:

|                                   |                     |                |
|-----------------------------------|---------------------|----------------|
| Administration                    | \$ 7,312.00         | 4.31%          |
| Support Services                  | \$ 24,984.00        | 14.7%          |
| Short-term Rent, Mortgage Utility | \$137,299.00        | 81.0%          |
| <b>Total</b>                      | <b>\$169,595.00</b> | <b>100.00%</b> |

JN:MB:mr

cc: City Secretary  
Finance Department  
Legal Department  
Mayor's Office



DRAFT

DRAFT

DRAFT

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

10-11-TWC

|  |  |   |                        |                             |
|--|--|---|------------------------|-----------------------------|
| <b>SUBJECT:</b> An Ordinance authorizing the Mayor to execute a Child Care Program Local Match Certification Agreement between the City of Houston and the Gulf Coast Workforce Development Board.   |  | <b>Category #</b> 1   | <b>Page</b> 1 of 2     | <b>Agenda Item #</b>        |
| <b>FROM (Department or other point of origin):</b><br>James D. Noteware, Director<br>Housing and Community Development   |  | <b>Origination Date</b><br>10/06/10                                     | <b>Agenda Date</b>     |                             |
| <b>DIRECTOR'S SIGNATURE:</b>   |  | <b>Council District affected:</b><br><br><b>ALL</b>                     |                        |                             |
| <b>For additional information contact:</b> Melody Barr<br>Phone: 713-868-8329  |  | <b>Date and identification of prior authorizing Council action:</b> N/A |                        |                             |
| <b>RECOMMENDATION: (Summary)</b><br>Approval of an Ordinance authorizing the Mayor to execute a Child Care Program Local Match Certification Agreement between the City of Houston and the Gulf Coast Workforce Development Board.   |  |   |                        |                             |
| <b>Amount of Funding:</b> N/A  |  |   | <b>Finance Budget:</b> |                             |
| <b>SOURCE OF FUNDING</b> <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund<br><input type="checkbox"/> Other (Specify   |  |   |                        |                             |
| <b>SPECIFIC EXPLANATION:</b><br><br>The purpose of this proposed agreement is to "leverage" certain Community Development Block Grant (CDBG) funds to obtain further federal funding under Title VI of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 to provide child care services to qualified Houston families.<br><br>The Gulf Coast Workforce Development Board (Board) administers Title VI of the Personal Responsibility and Work Opportunity Reconciliation act of 1996, on behalf of the Texas Workforce Commission (TWC). This program makes federal funds available to provide child care to families, at specified income levels, which have at least one employed parent. States may receive this money by making their own contribution, which is "matched" by the Federal government according to specified formulas. Under applicable statutes and regulations, the states need not actually spend any of their own money.<br><br>The City of Houston through the Housing and community Development Department will "certify" to the Board that certain funds, which have already been spent, constitute authorized expenditures to qualified families. This certified amount will qualify as the state's share to obtain federal matching funds.<br><br>CDBG funds may qualify as the non-federal matching share to obtain further funding for assisted activities, such as child care.<br><br>To take advantage of the framework, the City proposes to certify to TWC through the Board the amount of qualifying expenditures of CDBG funds. TWC will then use this amount to obtain further federal matching funds under Title VI. TWC will use this additional Federal money first to reimburse the City for the administrative expenses it incurs in certifying funds and then will use the balance of the money to provide child care services to qualified Houston families. |  |   |                        |                             |
| <b>REQUIRED AUTHORIZATION</b>  |  |   |                        |                             |
| <b>Finance Director:</b>   |  | <b>Other Authorization:</b>   |                        | <b>Other Authorization:</b> |

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|         |                                   |                          |                |
|---------|-----------------------------------|--------------------------|----------------|
| Date:   | Subject: An Ordinance authorizing | Originator's<br>Initials | Page<br>2 of 2 |
| 10/6/10 |                                   |                          |                |

This Agreement is the continuation of an agreement passed by City Council on July 5, 1995, subsequently amended by City Council each year thereafter with a one-year renewal included. All of the previous Agreements included TWC as a binding party. The TWC has the responsibility for the administration of this program to the Board. The performance period in this Agreement is October 1, 2010 – September 30, 2011, which includes a provision for a renewal of up to three (3) times for an additional one-year term.

This Agreement does not include actual expenditure of any City funds.

Approval of this Child Care Program Local Match Certification Agreement is recommended.

cc: City Secretary  
Legal Department  
Finance Department  
Mayor's Office

TO: Mayor via City Secretary

## REQUEST FOR COUNCIL ACTION

|   |                     |   |                        |                      |
|---|---------------------|---|------------------------|----------------------|
| <b>SUBJECT:</b><br>An ordinance authorizing the execution of a contract between the City of Houston and Brentwood Community Foundation, Inc. for the administration and operation of a community residence, and a short-term rent, mortgage and utility assistance program, along with supportive services for a HOPWA Grant.   |                     | <b>Category #</b>   | <b>Page</b><br>1 of 1  | <b>Agenda Item #</b> |
| <b>FROM (Department or other point of origin):</b><br>James D. Noteware, Director<br>Housing and Community Development Department   |                     | <b>Origination Date</b><br>12/16/10                                       | <b>Agenda Date</b>     |                      |
| <b>DIRECTOR'S SIGNATURE:</b>  |                     | <b>Council District affected:</b><br>District D                           |                        |                      |
| <b>For additional information contact:</b><br>Melody Barr<br>Phone: (713) 868-8329  |                     | <b>Date and Identification of prior authorizing Council action:</b><br>NA |                        |                      |
| <b>RECOMMENDATION: (Summary)</b><br><br>Approval of an ordinance authorizing the execution of a contract between the City of Houston and Brentwood Community Foundation, Inc. for the administration and operation of a community residence, administer a short-term rent, mortgage and utility assistance program, along with providing supportive services under the Housing Opportunities for Persons with AIDS ("HOPWA") Act.   |                     |   |                        |                      |
| <b>Amount of Funding:</b><br><br>\$470,346.00 HOPWA Grant   |                     |   | <b>Finance Budget:</b> |                      |
| <b>SOURCE OF FUNDING</b> <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund  |                     |   |                        |                      |
| <input type="checkbox"/> Other (Specify)      HOPWA Grant   |                     |   |                        |                      |
| <b>SPECIFIC EXPLANATION:</b><br>The Housing and Community Development Department ("HCDD") recommends approval of a contract execution between the City of Houston and Brentwood Community Foundation, Inc. for the administration and operation of a Housing Opportunities for Persons with AIDS ("HOPWA") funded community residence, short-term rent, mortgage and utility assistance program and supportive services.<br><br>Brentwood Community Foundation, Inc. is a Texas 501(c)(3) non-profit corporation since 1995. (BCF) operates a community residence, a short-term rent, mortgage and utility assistance program, along with providing supportive services, which include case management and nutritional services to individuals affected with HIV/AIDS.<br><br>HCDD recommends a contract in the amount of \$470,346.00 in HOPWA funding for a one (1) year contract to provide (on site) permanent housing to eighteen (18) HIV positive men and financial assistance through the short-term rent, mortgage and utility assistance program to (200) families for homeless prevention.<br><br>The Contract will provide funding for: |                     |   |                        |                      |
| Administration  | \$ 29,071.00        | 6.18%   |                        |                      |
| Support Services  | \$ 96,198.00        | 20.4%   |                        |                      |
| STRMUA  | \$262,477.00        | 56.0%   |                        |                      |
| Operating   | \$ 82,600.00        | 17.5%   |                        |                      |
| <b>Total</b>  | <b>\$470,346.00</b> | <b>100.00%</b>  |                        |                      |
| JN:RB:MB:mr<br>City Secretary<br>Mayor's Office<br>Legal Department<br>Finance & Administration   |                     |   |                        |                      |

TO: Mayor via City Secretary

**REQUEST FOR COUNCIL ACTION**

|  |    |  |                        |                             |
|--|----|--|------------------------|-----------------------------|
| <b>SUBJECT:</b> Request City Council approval to amend Ordinance #2010-066: (1) reducing the number of homes to be demolished and reconstructed from (33) thirty-three to (28) twenty-eight homes, (2) reducing the allocation of CDBG-DR funds by \$2,459,208.00 and increasing the allocation of CDBG funds by \$2,069,858.00 and (3) authorizing contracts between the City of Houston and Joshua Dade Homes (18) eighteen and General Contractor Services, Inc. (10) ten.  |    | <b>Category #</b>  | <b>Page</b><br>1 of 2  | <b>Agenda Item #</b>        |
| <b>FROM (Department or other point of origin):</b><br>James Noteware, Director<br>Housing and Community Development Department   |    | <b>Origination Date</b><br>September 24, 2010  | <b>Agenda Date</b>     |                             |
| <b>DIRECTOR'S SIGNATURE:</b>   |    | <b>Council District affected:</b><br>A, B, D, H & I  |                        |                             |
| <b>For additional information contact:</b><br><br>Ray Daniels      Phone: ( 713)868-8321   |    | <b>Date and identification of prior authorizing Council action:</b><br><br>January 27, 2010 Ordinance No. 2010-066 |                        |                             |
| <b>RECOMMENDATION: (Summary)</b><br>The Housing and Community Development Department recommends the following amendment to Ordinance #2010-066: (1) reducing the number of homes to be demolished and reconstructed from (33) thirty-three to (28) twenty-eight homes, (2) reducing the allocation of CDBG-DR funds by \$2,459,208.00 and increasing the allocation of CDBG funds by \$2,069,858.00 and (3) authorizing contracts between the City of Houston and Joshua Dade Homes (18) eighteen and General Contractor Services, Inc. (10) ten.  |    |  |                        |                             |
| <b>Amount of Funding:</b> Total Amount of Funding  |    | \$2,227,058.00   | <b>Finance Budget:</b> |                             |
| <b>SOURCE OF FUNDING</b> [   ] General Fund      [ X ] Grant Fund      [   ] Enterprise Fund<br>[ X ] Other (Specify)  |    |  |                        |                             |
| <b>CDBG-DR</b>   | \$ | 0.00   |                        |                             |
| <b>CDBG Fund 5000</b>  | \$ | 2,147,158.00   |                        |                             |
| <b>TIRZ</b>  | \$ | 79,900.00  |                        |                             |
| <b>SPECIFIC EXPLANATION:</b>   |    |  |                        |                             |
| <p>On January 27, 2010, City Council passed Ordinance # 2010-066 authorizing \$2,616,408 to demolish and reconstruct 33 houses under the Single Family Home Repair Program. Because of changes in qualifying parameters under the Single Family Home Repair CDBG-DR Program and restrictive criteria set forth by the Texas Department of Housing and Community Affairs (TDHCA) the Housing and Community Development Department requests the following modifications:</p> <ol style="list-style-type: none"> <li>1. Reduction of CDBG-DR by \$2,459,208.00 from \$2,459,208.00 to \$0</li> <li>2. Increase of CDBG by \$2,069,858.00 from \$77,300.00 to \$2,147,158.00</li> <li>3. Reducing the number of homes demolished and reconstructed from 33 to 28</li> </ol> <p>The Housing and Community Development Committee reviewed the proposed amended ordinance at its October 28, 2010 meeting and voted to recommend it favorably for Council action.</p> <p>Detail inventory of homes is outlined on page 2 of this Request for City Council Action.</p> |    |  |                        |                             |
| <b>REQUIRED AUTHORIZATION</b>  |    |  |                        |                             |
| <b>Finance Director:</b>   |    | <b>Other Authorization:</b>  |                        | <b>Other Authorization:</b> |

| Date | Subject: | Originators<br>Initials | Page<br>2 of 2 |
|------|----------|-------------------------|----------------|
|------|----------|-------------------------|----------------|

| GENERAL CONTRACTOR SERVICES, INC.  |                     | JOSHUA DADE HOMES  |                     |
|--|---------------------|--|---------------------|
| Homeowner/Address<br>Amount (Source of Funds)  | Council<br>District | Homeowner/Address<br>Amount (Source of Funds)  | Council<br>District |
| Elias Z. Martinez (Houston Hope)<br>1122 Woolworth Street 77020<br>\$86,829.00 (CDBG)                      | I                   | William Maxie & Dorothy Maxie (HH)<br>4117 Melbourne 77026<br>\$0<br><b>Homeowner Declined Reconstruction Assistance</b> | B                   |
| Marvin & Diana Swenney (HH)<br>4605 Briscoe Street 77051<br>\$80,150.00 (CDBG)                             | D                   | Fred Pierce (HH)<br>4026 Caplin 77026<br>\$79,900.00 (CDBG)  | B                   |
| Erma L. Richmond<br>409 Pennsylvania Street 77029<br>\$80,150.00 (CDBG)                                    | I                   | Delores Burnett (HH)<br>5217 Doulton 77033<br>\$79,900.00 (CDBG)   | D                   |
| Carmen Fonseca (HH)<br>6606 Brownsville 77020<br>\$86,829.00 (CDBG)  | H                   | Joyce L. Hatch (HH)<br>7606 Pointer 77016<br>\$77,300.00 (CDBG)  | B                   |
| Geraldine Harris<br>3013 Toliver 77093<br>\$80,150.00 (CDBG)   | H                   | Betsy Mathews (HH)<br>5101 Higgins 77033<br>\$0<br><b>Eligibility status changed to Ineligible</b>                       | D                   |
| Ervin R. Polk (HH)<br>119 Hahlo Street 77020<br>\$0<br><b>Homeowner Declined Reconstruction Assistance</b> | H                   | Elizabeth Figgs(HH)<br>5221 Pederson 77033<br>\$77,300.00 (CDBG)   | D                   |
| Delores Hollins (HH)<br>7825 Bonaire 77028<br>\$80,150.00 (CDBG)   | B                   | Mearyline Scott (HH)<br>702 East 32 <sup>nd</sup> ½ Street 77022<br>\$79,900.00 (CDBG)                                   | H                   |
| Mary L. Porras (HH)<br>4005 Lila77026<br>\$80,150.00 (CDBG)  | B                   | Carolyn Washington (HH)<br>711 North Loop 77022<br>\$77,300.00 (CDBG)  | H                   |
| Jessie Odell Craig & Linda Craig (HH)<br>5630 Finch 77028<br>\$80,150.00 (CDBG)                            | B                   | Mary Martinez (HH)<br>3816 Moore Street 77009<br>\$79,900.00   | H                   |
| Michael Jackson<br>3422 Melborne,77026<br>\$80,150.00 (CDBG)   | B                   | Jonathan Yeldell & Consuella Yeldell<br>8602 Tilgham 77029<br>\$0<br><b>Homeowner Declined Reconstruction Assistance</b> | B                   |
| Rosa R. Pardo<br>7818 Baltimore 77012<br>\$80,150.00 (CDBG)  | I                   | Tommie Doiron & Lawrence Doiron (HH)<br>7917 Pointer Street 77016<br>\$79,900.00 (CDBG)                                  | B                   |
| <b>JOSHUA DADE HOMES</b>   |                     | Rena Gooden & Judy Gooden (HH)<br>7918 Pointer 77016<br>\$77,300.00 (CDBG)   | B                   |
| Rose Sexton<br>10006 Burnside 77041<br>\$77,300.00 (CDBG)<br><b>Project Complete</b>                       | A                   | David Moon & Agatha Moon (HH)<br>2510 Fairbanks Street 77026<br>\$77,300.00 (CDBG)                                       | B                   |
| Lovely Johnson<br>3011 Sunnydale 77051<br>\$79,900.00 (TIRZ)<br><b>Project Complete</b>                    | D                   | Ruby Bradshaw-Rose (HH)<br>8130 Howton Street 77028<br>\$77,300.00 (CDBG)  | B                   |
| Henry Shaw and Wanda Shaw (HH)<br>8110 Scott 77051<br>\$79,900.00 (CDBG)                                   | D                   | Alicia G. Galicia (HH)<br>6320 Force Street 77020<br>\$77,300.00 (CDBG)  | H                   |
| Eunice McDaniel (HH)<br>5043 Briscoe 77033<br>\$77,300.00 (CDBG)   | D                   | Gwendolyn Thomas (HH)<br>4550 Sunflower Street 77051<br>\$77,300.00(CDBG)  | D                   |
| Raymond Mouton & Betty Johnson<br>2248 Firnat 77093<br>\$79,900.00 (CDBG)                                  | H                   |  |                     |
| Evelyn Crawford<br>8106 Parkhurst 77028<br>\$0<br><b>Homeowner's Death Date November 6, 2010</b>           | B                   |  |                     |

TO: Mayor via City Secretary      REQUEST FOR COUNCIL ACTION

|   |  |  |                        |                             |
|---|--|--|------------------------|-----------------------------|
| <b>SUBJECT:</b><br>HBDI 108/EDI Subrecipient Loan Agreement   |  | <b>Category #</b>  | <b>Page</b><br>1 of 1  | <b>Agenda Item #</b>        |
| <b>FROM (Department or other point of origin):</b><br>James Noteware, Director<br>Housing and Community Development   |  | <b>Origination Date</b>  | <b>Agenda Date</b>     |                             |
| <b>DIRECTOR'S SIGNATURE:</b>  |  | <b>Council District affected:</b><br>District D                                |                        |                             |
| <b>For additional information contact:</b><br>David H. Godwin<br>Phone: 713-868-8351  |  | <b>Date and identification of prior authorizing Council action:</b><br>03-0220 |                        |                             |
| <b>RECOMMENDATION: (Summary)</b><br>Approve HBDI EDI/108 Subrecipient Loan Agreement Amendment  |  |  |                        |                             |
| <b>Amount of Funding:</b><br>No Additional Funding Required   |  |  | <b>Finance Budget:</b> |                             |
| <b>SOURCE OF FUNDING</b> <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund<br><input type="checkbox"/> Other (Specify) <b>Community Development Block Grant (CDBG)</b><br>Fund 5000   |  |  |                        |                             |
| <b>SPECIFIC EXPLANATION:</b><br><br><p>Pursuant to Ordinance No.97-1167 the City entered into a Subrecipient Loan Agreement with Houston Business Development, Inc. (a non-profit organization) to fund a Small Business Loan Program. On November 12, 1997, pursuant to Ordinance 97-1416, the City entered into a First Amendment and Supplement to the Loan Agreement to increase the scope of services under the Subrecipient Loan Agreement. On December 6, 2000, pursuant to Ordinance No. 00-1070, the City entered into a Second Amendment to the Subrecipient Loan Agreement and Modification Agreement to provide Houston Business Development, Inc. additional funding for the Small Business Loan Program. On January 30, 2002, pursuant to Ordinance No. 02-0068, the City entered into a Third Amendment to continue to commit funds. On March 18, 2003, pursuant to Ordinance 03-0220, the City entered into a Fourth Amendment to allocate additional Section 108 funds and pledged EDI Grant funds to the Small Business Loan Program.</p> <p>Houston Business Development, Inc. is willing to continue to perform and administer the Section 108 Loan portfolio pursuant to the Subrecipient Loan Agreement. There will be no substantial changes to the Loan Agreement. We are replacing the original contract with a new contract due to the number of prior amendments. No additional funding is required.</p> <p>xc: City Attorney<br/>Mayor's Office<br/>City Secretary<br/>Finance Department</p> |  |  |                        |                             |
| <b>REQUIRED AUTHORIZATION</b>   |  |  |                        |                             |
| <b>Finance Department Director:</b>   |  | <b>Other Authorization:</b>  |                        | <b>Other Authorization:</b> |

TO: Mayor via City Secretary

## REQUEST FOR COUNCIL ACTION

|   |  |   |                        |                             |
|---|--|---|------------------------|-----------------------------|
| <b>SUBJECT:</b> The Housing and Community Development Department (HCDD) recommends that the City Council approve Contract Amendment #2 to the Hurricane Ike Community Development Block Grant-Disaster Recovery (CDBG-DR) grant with the Texas Department of Housing & Community Affairs (TDHCA). HCDD proposes to extend the end date of the contract from August 2011 to December 2012. Overall funds are not being increased or decreased. This will allow time to spend all the funds.  |  | <b>Category #</b>   | <b>Page</b><br>1 of 2  | <b>Agenda Item #</b>        |
| <b>FROM (Department or other point of origin):</b><br>James Noteware, Director<br>Housing and Community Development Department  |  | <b>Origination Date</b><br>December 20, 2010  |                        | <b>Agenda Date</b>          |
| <b>DIRECTOR'S SIGNATURE:</b>  |  | <b>Council District affected:</b><br>All  |                        |                             |
| <b>For additional information contact:</b><br>Veronica Chapa-Jones Phone: 713-868-8335<br>Brenda Scott Phone: 713-868-8484  |  | <b>Date and identification of prior authorizing Council action:</b><br>Ordinance No. 2009-0347, 04/29/2009<br>Ordinance No. 2010-1065, 12/22/2010 |                        |                             |
| <b>RECOMMENDATION: (Summary)</b> The Housing and Community Development Department (HCDD) recommends that the City Council approve Contract Amendment #2 to the Hurricane Ike Community Development Block Grant-Disaster Recovery (CDBG-DR) grant with the Texas Department of Housing & Community Affairs (TDHCA). HCDD proposes to extend the end date of the contract from August 2, 2011 to December 2, 2012. Overall funds are not being increased or decreased. This will allow time to spend all the funds.   |  |   |                        |                             |
| <b>Amount of Funding:</b>   |  |   | <b>Finance Budget:</b> |                             |
| <b>SOURCE OF FUNDING</b> <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund<br><input type="checkbox"/> Other (Specify) CDBG-DR  |  |   |                        |                             |
| <b>SPECIFIC EXPLANATION:</b><br><p>The Housing and Community Development Department (HCDD) recommends City Council's approval of Contract Amendment #2 to the Hurricane Ike Community Development Block Grant-Disaster Recovery (CDBG-DR) grant with the Texas Department of Housing &amp; Community Affairs (TDHCA). The contract amendment #2 will extend the end date of the contract for the Multifamily and Single Family Home Repair (SFHR) components from August 2, 2011 to December 2, 2012 and allow time for HCDD to spend all remaining funds under the CDBG Disaster Recovery Hurricane Ike Round 1 Contract No. 70090001 with TDHCA.</p> <p>The additional sixteen months extension that HCDD is recommending will allow the City to obligate and disburse the remaining unobligated funds set aside for affordable multifamily and single family home repair projects. The proposed extended deadline of December 2, 2012 will allow the City to post appropriate public notices, obtain City required approvals from City Council, and complete the multifamily development and single family home repair activities within the extended contract time frame. The additional sixteen months will allow the City to issue a new Request for Qualifications (RFQ) in order to revise / update its list of approved contractors for the Single Family Home Repair (SFHR) program.</p> <p>As of 12/31/2010, HCDD had submitted close to 25% of the total funds awarded, or \$21,093,742.14, as draw requests to TDHCA, which TDHCA approved. HCDD accounts for over 50% of cumulative expenditures for the CDBG-DR Hurricanes Dolly and Ike funds under the purview of TDHCA to date. HCDD wants to assure proper expenditure of the funds allotted to the City of Houston for Hurricane Ike, as a careful steward of public funds.</p> |  |   |                        |                             |
| <b>REQUIRED AUTHORIZATION</b>   |  |   |                        |                             |
| <b>Finance Director:</b>  |  | <b>Other Authorization:</b>   |                        | <b>Other Authorization:</b> |

|             |  |                                 |                        |
|-------------|--|---------------------------------|------------------------|
| <b>Date</b> | <b>Subject:</b> The Housing and Community Development Department (HCDD) recommends that the City Council approve Contract Amendment #2 to the Hurricane Ike Community Development Block Grant-Disaster Recovery (CDBG-DR) grant with the Texas Department of Housing & Community Affairs (TDHCA). HCDD proposes to extend the end date of the contract from August 2011 to December 2012. Overall funds are not being increased or decreased. This will allow time to spend all the funds. | <b>Originators<br/>Initials</b> | <b>Page<br/>2 of 2</b> |
|-------------|--|---------------------------------|------------------------|

In accordance with HUD regulations and the City's Contract with TDHCA, the City shall amend components of the Contract when (1) an activity is added; (2) an activity is deleted; (3) a change in the scope of an activity or reallocation of funds increases or decreases the budget of an activity by more than twenty-five (25%) of the original budget; or (4) when there is a change in the purpose, location, scope, or beneficiaries of an activity, or when a priority has changed. Herein, the scope will change by extending the contract end date.

This proposed Contract Amendment was proposed to and approved by the TDHCA Board of Governors at their November 10, 2010 meeting for the Multifamily portion of the contract and at the TDHCA December 17, 2010 meeting for the Single Family Home Repair (SFHR) portion of the contract. The Contract requirements also mandate that the public be offered the ability to comment on the proposal. HCDD fulfilled these requirements through both public notices and a public hearing.

Through a Notice published in the Houston Chronicle on Tuesday, January 18, 2011 the public was notified of these proposed changes to the Hurricane Ike CDBG-Disaster Recovery grant. The comment period extended from Tuesday, January 18, 2011 through Wednesday, February 2, 2011. In addition, a Public Hearing on this contract amendment was conducted during the Housing Committee meeting on Wednesday, January 26, 2011. The public had XX comments about the proposed changes.

The contract amendment was voted on and passed by the Housing Committee on Wednesday, January 26, 2011.

Therefore, approval of an ordinance is recommended.

JN:VCJ:BS

cc: City Secretary  
Mayor's Office  
Legal Department  
Finance Department





## TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

[www.tdhca.state.tx.us](http://www.tdhca.state.tx.us)

Rick Perry  
GOVERNOR

Michael Gerber  
EXECUTIVE DIRECTOR

BOARD MEMBERS  
C. Kent Conine, *Chair*  
Gloria Ray, *Vice Chair*  
Leslie Bingham Escareño  
Tom H. Gann  
Lowell A. Keig  
Juan S. Muñoz, Ph.D.

January 12, 2011

Mr. James D. Noteware, Director  
Housing and Community Development Department  
City of Houston  
601 Sawyer Street  
Houston, TX 77007

**RE: Amendment #2 for CDBG Contract Number 70090001**

Dear Mr. Noteware:

Enclosed you will find two original executed amendments for your signature to the above referenced contract. Please sign and return both copies to TDHCA at your earliest convenience.

The Department appreciates your participation in the Community Development Block Grant Disaster Recovery Program and if there is anything I can do to help, please feel free to contact me by telephone at (512) 936-7817 or via e-mail at [kristina.loera@tdhca.state.tx.us](mailto:kristina.loera@tdhca.state.tx.us).

Sincerely,

A handwritten signature in black ink, appearing to read "Kristina Loera".

Kristina Loera  
Contract Performance Specialist

cc: contract file

Enclosure

**TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS**  
**COMMUNITY DEVELOPMENT PROGRAM CONTRACT #70090001**  
**HURRICANE IKE/DOLLY FUNDING UNDER THE**  
**CONSOLIDATED SECURITY, DISASTER ASSISTANCE, AND CONTINUING**  
**APPROPRIATIONS ACT OF 2009**  
**PUBLIC LAW 110-329**  
**SECOND AMENDMENT**

**STATE OF TEXAS §**

**COUNTY OF TRAVIS §**

**Section 1**

The TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS, a public and official agency of the State of Texas (Department) and City of Houston, a political subdivision of the State of Texas, referred to as the "Subrecipient", do hereby contract and agree to amend the original contract by and between the parties, effective August 3, 2009, and identified on Department's records as CDBG Contract #70090001 (Contract).

**Section 2**

The parties hereto agree to amend the Contract identified in Section 1 above so that Section 2, Contract Period, is replaced in its entirety with the new Section 2 as follows, and hereby made a part of this Second Amendment.

This Contract shall commence on August 3, 2009 ("Start Date"), and shall expire on December 2, 2012 ("End Date"), unless otherwise specifically provided by the terms of this Contract.

**Section 3**

The parties hereto agree that all other terms of the Contract shall remain in effect as therein set forth and shall continue to govern except to the extent that said terms conflict with the terms of this Second Amendment. In the event any conflict in terms exists, this Second Amendment shall control, unless it can not be read consistently with the entirety of the Contract or is made void by operation of law. Each capitalized term not expressly defined herein shall have the meaning given to such term in the Contract.

**Section 4**

This Second Amendment shall be effective on the date of execution.

**Section 5**

By signing this Second Amendment, the parties expressly understand and agree that its terms shall become a part of the Contract as if they were set forth word for word therein. This Second Amendment shall be binding upon the parties hereto and their respective successors and assigns.

**AGREED TO AND EXECUTED BY:**

**TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS**

By: \_\_\_\_\_  
Name: Michael Gerber  
Title: Executive Director  
Date: \_\_\_\_\_

**CITY OF HOUSTON, TEXAS**

By: \_\_\_\_\_  
Name: James D. Noteware  
Title: Director  
Date: \_\_\_\_\_

The City of Houston (City), through its Community Development Block Grant (CDBG) Disaster Recovery (DR) Program for Hurricane Ike Contract with the Texas Department of Housing and Community Affairs (TDHCA), proposes to extend its contract end date from August 2, 2011 until December 2, 2012. HCDD has received approval from the TDHCA Board of Directors in November 2010 for Multifamily projects and in December 2010 for Single Family Home Repair (SFHR) projects to pursue an amendment to extend the contract end date. This proposal will neither increase nor decrease the number of homeowners proposed to be served nor units proposed to be rehabilitated. This will ensure that all projects funded under this contract are completed and the funds properly spent.

In accordance with HCDD's Contract with TDHCA, a public hearing will be held on Wednesday, January 26, 2011 at 2:30 p.m. immediately following the Housing Committee's regularly scheduled meeting at City Hall, 901 Bagby, 2<sup>nd</sup> Floor, Houston, TX 77002. The public is invited to provide input and comments on this proposal at the meeting. The public may provide written comments from Tuesday, January 18, 2011 through Wednesday, February 2, 2011 to Peggy Colligan, HCDD – SFHR, 601 Sawyer Street, Houston, TX 77007. This request will be submitted to the City Council for approval and placed on HCDD's website at [www.houstonhousing.org](http://www.houstonhousing.org). For additional information, contact Peggy Colligan at 713-868-8300 or email at Margaret.Colligan@HoustonTX.gov.